

Workaway International South Africa is looking for Administration Assistants!!!

We have exciting Administration Assistant positions available in Cape Town from 3 May to 31 October 2021.

If you are organised, determined, able to work under pressure and meet the below requirements, then we want to hear from you!

REQUIREMENTS:

- Matric
- Excellent computer skills (Excel, Word)
- Excellent attention to detail
- Relevant administration experience is ESSENTIAL

If you are interested in this position and qualify, email a copy of your CV and a recent photo to info@workawayinternational.co.za. Please note only shortlisted candidates will be contacted.

We look forward to hearing from you all!